



# HEALTH and WELLBEING BOARD FORWARD PLAN

**DRAFT** November 2016 Edition

Publication Date: 24 October 2016

# THE FORWARD PLAN

## Explanatory note:

Key decisions in respect of health-related matters are made by the Health and Wellbeing Board. Key decisions in respect of other Council activities are made by the Council's Cabinet (the main executive decision-making body) or the Assembly (full Council) and can be viewed on the Council's website at <http://modern.gov.barking-dagenham.gov.uk/mgListPlans.aspx?RPId=180&RD=0>. In accordance with the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 the full membership of the Health and Wellbeing Board is listed in Appendix 1.

## Key Decisions

By law, councils have to publish a document detailing "Key Decisions" that are to be taken by the Cabinet or other committees / persons / bodies that have executive functions. The document, known as the Forward Plan, is required to be published 28 days before the date that the decisions are to be made. Key decisions are defined as:

- (i) Those that form the Council's budgetary and policy framework (this is explained in more detail in the Council's Constitution)
- (ii) Those that involve 'significant' spending or savings
- (iii) Those that have a significant effect on the community

In relation to (ii) above, Barking and Dagenham's definition of 'significant' is spending or savings of £200,000 or more that is not already provided for in the Council's Budget (the setting of the Budget is itself a Key Decision).

In relation to (iii) above, Barking and Dagenham has also extended this definition so that it relates to any decision that is likely to have a significant impact on one or more ward (the legislation refers to this aspect only being relevant where the impact is likely to be on two or more wards).

As part of the Council's commitment to open government it has extended the scope of this document so that it includes all known issues, not just "Key Decisions", that are due to be considered by the decision-making body as far ahead as possible.

## Information included in the Forward Plan

In relation to each decision, the Forward Plan includes as much information as is available when it is published, including:

- the matter in respect of which the decision is to be made;
- the decision-making body (Barking and Dagenham does not delegate the taking of key decisions to individual Members or officers)

- the date when the decision is due to be made;

### **Publicity in connection with Key decisions**

Subject to any prohibition or restriction on their disclosure, the documents referred to in relation to each Key Decision are available to the public. Each entry in the Plan gives details of the main officer to contact if you would like some further information on the item. If you would like to view any of the documents listed you should contact Tina Robinson, Democratic Services Officer, Civic Centre, Dagenham, Essex, RM10 7BN (telephone: 020 8227 3285, email: [tina.robinson@lbbd.gov.uk](mailto:tina.robinson@lbbd.gov.uk)).

The agendas and reports for the decision-making bodies and other Council meetings open to the public will normally be published at least five clear working days before the meeting. For details about Council meetings and to view the agenda papers go to <http://modern.gov.barking-dagenham.gov.uk/ieDocHome.asp?Categories> and select the committee and meeting that you are interested in.

The Health and Wellbeing Board's Forward Plan will be published on or before the following dates during the Council municipal year, in accordance with the statutory 28-day publication period:

<b>Edition</b>	<b>Publication date</b>
November 2016 edition	24 October 2016
January 2017 edition	23 December 2016*
March 2017 edition	13 February 2017
May 2017 edition	10 April 2017

## Confidential or Exempt Information

Whilst the majority of the Health and Wellbeing Board's business will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information.

This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of the meetings listed in this Forward Plan may be held in private because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. Representations may be made to the Council about why a particular decision should be open to the public. Any such representations should be made to Alan Dawson, Democratic Services Manager, Civic Centre, Dagenham, Essex RM10 7BN (telephone: 020 8227 2348, email: [committees@lbbd.gov.uk](mailto:committees@lbbd.gov.uk)).

## Key to the table

Column 1 shows the projected date when the decision will be taken and who will be taking it. However, an item shown on the Forward Plan may, for a variety of reasons, be deferred or delayed.

It is suggested, therefore, that anyone with an interest in a particular item, especially if he/she wishes to attend the meeting at which the item is scheduled to be considered, should check within 7 days of the meeting that the item is included on the agenda for that meeting, either by going to <http://modern.gov.barking-dagenham.gov.uk/ieListMeetings.aspx?CId=669&Year=0> or by contacting contact Tina Robinson, Democratic Services Officer, Civic Centre, Dagenham, Essex, RM10 7BN (telephone: 020 8227 3285, email: [tina.robinson@lbbd.gov.uk](mailto:tina.robinson@lbbd.gov.uk)).

Column 2 sets out the title of the report or subject matter and the nature of the decision being sought. For 'key decision' items the title is shown in **bold type** - for all other items the title is shown in normal type. Column 2 also lists the ward(s) in the Borough that the issue relates to.

Column 3 shows whether the issue is expected to be considered in the open part of the meeting or whether it may, in whole or in part, be considered in private and, if so, the reason(s) why.

Column 4 gives the details of the lead officer and / or Board Member who is the sponsor for that item.

Decision taker/ Projected Date	Subject Matter  Nature of Decision	Open / Private (and reason if all / part is private)	Sponsor and Lead officer / report author
<b>Health and Wellbeing Board: 22.11.16</b>	<p><b>Contract: Healthy Child Programme (0-19) - Procurement Strategy</b> : Financial</p> <p>The contracts for the 0-5 and 5-19 Healthy Child Programmes (HCP) respectively are due to expire on 30 September 2017.</p> <p>This Board will be asked to approve the procurement strategy for the competitive procurement of these services as an integrated 0-19 HCP and to delegate authority to award a contract to the successful provider.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	Open	Christopher Bush, Interim Commissioning Director, Children's Care and Support (Tel: 020 8227 3188) (christopher.bush@lbbd.gov.uk)
<b>Health and Wellbeing Board: 22.11.16</b>	<p>Learning Disability Partnership Board Strategic Delivery Plan - Update</p> <p>The report will provide and update of the Learning Disability Partnership Board Strategic Delivery Plan, including the strategic frameworks that drive improvements for learning disability services.</p> <ul style="list-style-type: none"> <li>• Learning Disability Self Assessment Framework Improvement plan</li> <li>• Adults Autism Strategy</li> <li>• Challenging Behaviour Strategy</li> <li>• Carers Strategy</li> </ul> <p>The Board will be asked to note the report and discuss any comments within it.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	Open	Karel Stevens-lee, Integrated Commissioning Manager (Learning Disabilities), Joint Service (Tel: 0208 227 2476) (karel.stevens-lee@lbbd.gov.uk)

<p><b>Health and Wellbeing Board:</b> <b>22.11.16</b></p>	<p>Children and Maternity Sub-Group Assurance Update</p> <p>The report will provide an update on the work of the Children and Maternity Sub-Group, providing the Board assurance that the Sub-Group is delivering against its strategic objectives.</p> <p>The Board will be asked to note the report and discuss any comments within it.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Karel Stevens-lee, Integrated Commissioning Manager (Learning Disabilities), Joint Service (Tel: 0208 227 2476) (karel.stevens-lee@lbbd.gov.uk)</p>
<p><b>Health and Wellbeing Board:</b> <b>22.11.16</b></p>	<p>Involvement of Barking and Dagenham Residents in Health and Social Care Provision</p> <p>The report will provide an overview of what work partner organisations do around the involvement of the public in services, including statutory responsibilities, as well as other approaches used.</p> <p>The Board will be asked to consider whether current approaches address the needs of local people and whether any changes should be made.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Andrew Hagger, Health &amp; Social Care Integration Manager (Tel: 020 8227 5071) (andrew.hagger@lbbd.gov.uk)</p>
<p><b>Health and Wellbeing Board:</b> <b>22.11.16</b></p>	<p><b>Mental Health Strategy</b></p> <p>The report will present the newly developed Mental Health Strategy for Barking and Dagenham.</p> <p>The Board will be asked to support and adopt the Mental Health Strategy.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Melody Williams, Integrated Care Director Barking &amp; Dagenham (Tel: 0300 555 1201) (Melody.williams@nelft.nhs.uk)</p>

<p><b>Health and Wellbeing Board: 22.11.16</b></p>	<p><b>Children's Therapies</b></p> <p>The Board will be provided with a report from the Children and Maternity Sub-Group that will provide a broad system-wide view of children's therapies and will:</p> <ul style="list-style-type: none"> <li>– Set out the work done by the CCG on AHP, the role of other commissioners in developing pathways as well as the role of schools and early intervention.</li> <li>– Highlight the most pressing issues in this area, emphasising areas where linkages and interdependencies occur, as no one commissioner can address the complexity of the problem.</li> <li>– Present a clear ask to the Board on the strategic direction and leadership required to further this issue.</li> </ul> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Melody Williams, Integrated Care Director Barking &amp; Dagenham (Tel: 0300 555 1201) (Melody.williams@nelft.nhs.uk)</p>
<p><b>Health and Wellbeing Board: 22.11.16</b></p>	<p>Safeguarding Children Board Annual Report 2015/16</p> <p>The Board will be presented with the Annual Report of the Safeguarding Children Board for 2015/16.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Sarah Baker, Independent Chair Safeguarding Board (Tel: 0208 227 3353) (Sarah.Baker@lbbd.gov.uk)</p>

<p><b>Health and Wellbeing Board:</b> <b>22.11.16</b></p>	<p><b>Mental Health Sub Group Assurance Report</b></p> <p>The report will provide an update on the work of the Mental Health Sub-Group, providing the Board assurance that the Sub-Group is delivering against its strategic objectives.</p> <p>The Board will be asked to note the report and discuss any comments within it.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Melody Williams, Integrated Care Director Barking &amp; Dagenham (Tel: 0300 555 1201) (Melody.williams@nelft.nhs.uk)</p>
<p><b>Health and Wellbeing Board:</b> <b>22.11.16</b></p>	<p>Safeguarding Adults Board Annual Report 2015/16</p> <p>The Board will be presented with the Annual Report of the Safeguarding Adults Board for 2015/16.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Sarah Baker, Independent Chair Safeguarding Board (Tel: 0208 227 3353) (Sarah.Baker@lbbd.gov.uk)</p>
<p><b>Health and Wellbeing Board:</b> <b>22.11.16</b></p>	<p>Health and Wellbeing Outcomes Framework Report - Quarter 2 2016/17</p> <p>The report will present the Board with the Health and Wellbeing Outcomes Framework Report and the performance information for Quarter 2 2016/17.</p> <p>The Board will be asked to discuss and the data within the report.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Matthew Cole, Director of Public Health (Tel: 020 8227 3657) (matthew.cole@lbbd.gov.uk)</p>
<p><b>Health and Wellbeing Board:</b> <b>31.1.17</b></p>	<p><b>Domestic and Sexual Abuse Strategy</b> : Framework</p> <p>The Board will be asked to discuss and approve the Domestic and Sexual Abuse Strategy.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Sonia Drozd, Drug Strategy Manager  (sonia.drozd@lbbd.gov.uk)</p>



<b>Health and Wellbeing Board:</b> <b>31.1.17</b>	<p>Health and Wellbeing Outcomes Framework Report - Quarter 3 2016/17</p> <p>The report will present the Board with the Health and Wellbeing Outcomes Framework Report and the performance information for Quarter 3 2016/17.</p> <p>The Board will be asked to discuss and the data within the report.</p> <ul style="list-style-type: none"><li>• Wards Directly Affected: All Wards</li></ul>	Open	Matthew Cole, Director of Public Health (Tel: 020 8227 3657) (matthew.cole@lbbd.gov.uk)
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**Membership of Health and Wellbeing Board:**

Councillor Maureen Worby, Cabinet Member for Social Care and Health Integration (Chair)  
Councillor Sade Bright, Cabinet Member for Equalities and Cohesion  
Councillor Laila Butt, Cabinet Member for Cabinet Member for Enforcement and Community Safety  
Councillor Evelyn Carpenter, Cabinet Member for Educational Attainment and School Improvement  
Cllr Bill Turner, Cabinet Member for Corporate Performance and Delivery  
Anne Bristow, Strategic Director for Service Development and Integration and Deputy Chief Executive  
Matthew Cole, Director of Public Health  
Frances Carroll, Chair of Healthwatch Barking and Dagenham  
Dr Waseem Mohi, Chair of Barking and Dagenham Clinical Commissioning Group (Deputy Chair of the H&WBB)  
Dr Jagan John, Clinical Director (Barking and Dagenham Clinical Commissioning Group)  
Conor Burke, Accountable Officer (Barking and Dagenham Clinical Commissioning Group)  
Bob Champion, Executive Director of Workforce and Organisational Development (North East London NHS Foundation Trust)  
Dr Nadeem Moghal, Medical Director (Barking Havering and Redbridge University Hospitals NHS Trust)  
Sean Wilson, Interim LBBD Borough Commander (Metropolitan Police)  
Ceri Jacob, Director Commissioning Operations NCEL (NHS England - London Region) (non-voting Board Member)